

International Fuel Tax Association, Inc.

November 2014
Volume 14, Issue 11

THE IFTA NEWS

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www.iftach.org

TAX RATES

The 3Q14 tax rate matrix has been finalized and can be found on the IFTA, Inc. website. Jurisdictions now have until **December 2** (Tuesday) to verify or amend their tax rate data for the **4Q14** matrix. Currently one new tax rate has been reported to IFTA, Inc. To view current tax rate changes please visit:

<http://www.iftach.org/taxchangeq.php>

REMINDER!! Please keep your Tax Rate Contacts updated in your IFTA, Inc. profile on www.iftach.org to prevent emails being returned with a delivery failure notice. We want to be sure you receive these important notices.

THE IFTA, INC. STAFF

Lonette L. Turner, CEO/CFO

Debora K. Meise, Senior Director

Jason DeGraf, Information Services Director

Amanda McNally Koeller, Program Administrator

Tammy Trinker, Office and Events Administrator

Tom King, Webmaster

Richard O. Beckner, Program Compliance Administrator

Patricia Platt, Program Compliance Administrator

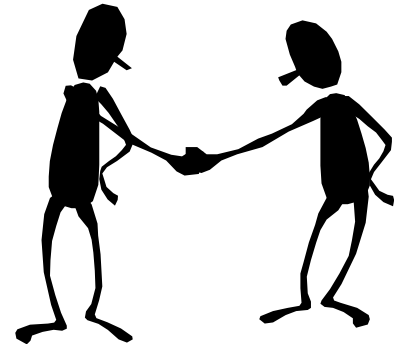
Upcoming IFTA Meetings

The IFTA and IRP Audit Committees have been working hard to prepare next year's Audit Workshop. They are continuing their efforts to ensure the training and materials will be informative and beneficial to everyone in attendance. This workshop will be held in San Antonio at the Menger hotel February 24 – 26, 2015. Registration and workshop details have been added to the IFTA, Inc. website. Online registration will open on December 5, 2014.

FTA meetings for 2015 have been added to the IFTA, Inc. website calendar. Not all meetings have been contracted at this time so no location has been divulged. Keep checking the IFTA, Inc. website for these and other related events of importance that might impact your jurisdiction.



IFTA Comings and Goings



Coming:

Maine

Assistant IFTA Commissioner:

Wayne Brown

Phone: 207-441-7468

Email: wayne.brown@maine.gov

The following jurisdictions have updated the Jurisdiction Communication List (JCL) in some manner since *October 15, 2014*. Please visit their JCL on the secure website to ensure that you are working with the most current information for these jurisdictions:

**California
Delaware
Maine**

**Michigan
Nova Scotia
Ontario**

Oregon

Upcoming Compliance Reviews



JURISDICTION	TEAM MEMBERS
Vermont December 1-5, 2014	Christopher Lawson (NJ) Amy Parog (WV)

Sponsorship Opportunities

A VERY big "THANK YOU" to our 2014 Sponsors: Legatus, Xerox, Celtic, Explore, and Fast Enterprises. You really made our meetings special! IFTA, Inc. is pleased to announce the 2015 Sponsorship Opportunities are now available. If you are a service provider to our member jurisdictions, or are a new company looking for a way to meet, greet, and interact with future clientele, we invite you to sponsor a Networking Event at our two (2) upcoming meetings. As always, we thank you for your continued support and look forward to your sponsorship. If you have any questions or concerns, please do not hesitate to contact Tammy Trinker, our Office and Events Administrator, at tdrinker@iftach.org or by calling her at (480) 839-4382 ext. 1.

4Q 2014

ITEMS FROM THE BOARD

The IFTA, Inc. Board of Trustees held its Fourth Quarter 2014 Board meeting at the IFTA, Inc. offices October 21 - 22. All Board members were present and a couple of guests were also in attendance. During this two-day meeting many relevant issues were addressed. Some of these matters included, but were not limited, to the following:

- Minutes from the 2Q14 Board meeting were approved as amended.
- Minutes of the Board actions by Email during April through September 2014 were approved.
- Minutes from the Board meeting following the Annual IFTA Business Meeting were approved.
- A Consent Agenda consisting of committee reports was approved.
- Mr. Eric Belford (MT) was approved as the Western Region representative on the Law Enforcement Committee effective 11/1/14.
- Lt. Jennifer Brown (AZ) was approved as Ex-Officio to the Law Enforcement Committee following the conclusion of her term as committee Chair effective 11/1/14.
- Inspector Andrew Markle (ON) was approved as Chair of the Law Enforcement Committee effective 11/1/14.
- The Board approved the addition of four new fuel use types to the IFTA Clearinghouse as proposed by the Clearinghouse Advisory Committee. These new fuel types will be identified as DL, DLG, DC, and DCG. Training webinars regarding the reporting of dual fuel vehicles on IFTA returns and utilizing these fuel types will be completed and scheduled.
- Several updates have been made to the IFTA Clearinghouse including, but not limited to, new distance reports, a yearly stats page based on fuel use, return types, tax and distance.
- IFTA, Inc. is investigating a way to track amended returns in order to locate the original return through the Clearinghouse.
- Nova Scotia anticipates being a full participant in the Clearinghouse by the end of 2014. Manitoba and Oklahoma are working towards becoming a fully participating member of the Clearinghouse by the end of 2015.
- IFTA, Inc. is ready for the single funds netting disbursements beginning January 2015.
- The Board approved the 2016 Funds Netting Calendar.
- Meeting materials have been posted to the website from the September 2014 IFTA Attorneys' Section Meeting as well as the August 2014 Annual IFTA Business Meeting.
- IFTA, Inc. is working to allow the message board to work with all browser types including Google Chrome. Uploading files is still being worked on.
- The tax rate calendar through to 2016 has been updated and is available online.
- The Board approved the 2016 decal specifications.

- The Board approved Mr. David Nicholson (OK) as Chair of the IFTA Audit Committee effective 11/1/14.
- The Board approved Mr. Ed Beaudette (MT) as Chair and Ms. Sukanya Mukherjee (MD) as Vice Chair of the IFTA Attorneys' Section Steering Committee effective 11/1/14.
- Prince Edward Island is currently undergoing their 2014 Program Compliance Review (PCR).
- Review dates for 2014 have been extended as a result of several jurisdictions having new staff members.
- The 2015 PCR schedule is complete and it is expected that all reviews will be completed electronically
- Webinars for PCR reviewer training and jurisdiction review expectations will be completed by IFTA, Inc. in the near future.
- The Program Compliance Review Committee (PCRC) has withdrawn IFTA FTPBP 1-2014 which would have reduced the IFTA program compliance review cycle from five (5) to four (4) years. The committee withdrew this ballot following the discussions at the Annual IFTA Business Meeting. As a result, the PCRC has realigned the review schedule creating a fifth region: the Canadian Region. Some Provinces will undergo interim reviews in 2016 to put them on the Canadian review cycle. The committee has contacted the Canadian provinces to explain the scope of these interim reviews. IFTA, Inc. will issue a memorandum to membership explaining the realignment and the addition of the fifth region for the purpose of reviews.
- During the Board meeting a conference call was held with the IFTA committees and working groups. Reports were offered by either the Chair or Vice Chair of the:
 - Agreement Procedures Committee – Ms. Kimberly Knox-Lawrence (ME)
 - Audit Committee – Mr. Jeff Hood (IN)
 - Dispute Resolution Committee – Mr. Mark Byrne (NE)
 - Industry Advisory Committee – Ms. Sandy Johnson (North Star Fleet Solutions, Inc.)
 - Information Technology Advisory Committee – Mr. Thom Rabaglia (WI)
 - Program Compliance Review Committee – Mr. Joe Dian (IN)
 - Attorneys' Section Steering Committee – Mr. Collin Davis (IN)
 - Dual Fuel Working Group – Mr. Hugh Hughson (BC)
 - IFTA Compliance Working Group – Mr. David Nicholson (OK)
 - Clearinghouse Advisory Committee – Mr. Randy Boone (IN)
- The committee charters and member terms were also discussed with the committees during the conference call. It was the opinion of the Board to revisit this issue during the 1Q15 Board meeting so that the Board and committees had more time to review and comment on the various changes to the charters and member terms.

- The Board approved the registration fees for the 2015 IFTA/IRP Audit Workshop at \$305 for member jurisdiction representatives and \$355 for industry and general public representatives. Additionally, Exhibitors registration fees are \$700.
- IFTA, Inc. will research the financial impact of paying full committee expenses for the Audit Committee, the Agreement Procedures Committee and the Law Enforcement Committee for the two workshops and will present these figures to the Board for the next budget cycle.
- The Board approved hosting the 1Q15 Board meeting face-to-face at the IFTA, Inc. offices in February 2015.
- It was recommended by the Board that the Attorneys' Section Steering Committee consider hosting future meetings in conjunction with other meetings such as the Audit Workshop or the Annual IFTA Business Meeting. This is to minimize any out-of-pocket organization expense for attrition or hotel expenses.
- Mr. Pitcher informed the Board that the Industry Advisory Committee has created a subcommittee to discuss electronic credentialing. This group will research the issue of electronic credentials and then present it to membership as an option to repealing the IFTA decal requirement. The focus of this subcommittee is to address the following:
 - What does industry want in an electronic credential
 - What are the functions of an electronic credential
 - What types of things are necessary now
- The Board reviewed the Annual IFTA Business Meeting and discussed the completed evaluation forms from the meeting.
- 2014 ballots were discussed:
 - FTPBP #01-2014 – withdrawn by sponsor following the Annual IFTA Business Meeting
 - FTPBP #02-2014 – out for the second comment period
 - FTPBP #03-2014 – out for the second comment period
 - FTPBP #04-2014 – out for the second comment period
 - STPBP #05-2014 – IFTA, Inc. will reformat this ballot and present it to the sponsor (Board) for approval prior to its release for vote
- The IRP ballots for 2014 were also reviewed. These ballots included:
 - IRP Ballot 391 – Apportionable Vehicles – passed by 90%
 - IRP Ballot 392 – Inadequate Assessments – failed by 46%
 - IRP Ballot 393 through 398 – Board Elections – Mr. Robert Ide, Mr. John Poole, Mr. Jeff Hood (IN), Mr. Shaun Hammond, and Mr. Peter Hurst have all been elected to serve on the IRP Board of Directors
 - IRP Ballot 399 – Board Election Re-vote – This ballot is open until November 3, 2014 for voting for the Region IV (US) representative to the IRP Board of Directors

- The Board also discussed the IFTA, Inc. Contingency Plan. IFTA, Inc. is drafting a “white powder” plan. Additionally, it was considered that IFTA, Inc. should draft a continuity plan for when a jurisdiction becomes incapacitated for a period of time, how that would affect membership, and what IFTA, Inc.’s. role should be during that period of time.
- Concerns were addressed regarding ballot passage and how a non-voting member can affect the outcome of a ballot proposal. As a ballot requires 44 affirmatives to pass this was considered a moot point and not an issue of concern for the Board to address at this time.
- The creation of an industry access web page through the IFTA, Inc. website was considered. IFTA, Inc. will look into what type of information should be provided on this page and what the expense would be to provide it to industry securely.
- The Board reviewed the IFTA, Inc. financial report and was informed that the organization remains financially sound.
- The financial statement audit was recently completed by the auditors from Lumbard and Associates. The auditors will be returning to IFTA, Inc. to complete the SOCII audit in November.
- The Board was informed that the rental contracts remain in good standing and that the end unit, B-3, halfway through their 36 month lease agreement

During the meeting the Board met in closed session with the IFTA, Inc. Financial Advisor, Mr. Joshua Waitz, J.P. Morgan Securities, Chase Private Client, for the purposes of discussing the organization’s investments.

After the agenda items were completed, the Board held a Strategic Planning Session. During this session the Board reviewed the goals and objectives completed during the 2Q14 Board meeting and began writing action plans. This Plan will continue to be reviewed and amended by the Board during the next few Board meetings in 2015.

If you are interested in the full and complete minutes from this Board meeting they will be coming soon to the IFTA, Inc. Board of Trustees web page. If you have any questions please don’t hesitate to contact your Jurisdiction Board Liaison.



Get Plugged into the Board

As indicated in the above details, the Board recently held a very productive meeting. There are many exciting initiatives currently underway and I would encourage you to stay tuned in to the IFTA, Inc. web page for further details. Here are some of the initiatives underway:

- Dual Fuels
- Electronic Credentials
- Planning of various upcoming IFTA workshops and meetings
 - IFTA/IRP Audit Workshop
 - IFTA/IRP Managers' & Law Enforcement Workshop
- Updating of the IFTA, Inc. Strategic Plan

One of the reasons that IFTA continues to be a success is the participation of folks from jurisdictions as well as industry on the various committees and working groups. Did you know that there are over 150 folks participating on various IFTA committees from member jurisdictions? Did you also know that this past year we had over 400 attendees at various IFTA meetings and workshops of which are planned by an IFTA committee? I would encourage you, if you are not already, to get involved in a committee and make a difference in IFTA related matters. To learn more or volunteer for any of the IFTA committees or working groups, view the committee info on the IFTA, Inc. web page.

As Board members, we believe that open communication is essential and important to our membership and the association. We value and welcome any feedback from you. If you have any questions or suggestions, feel free to contact myself or any Board member.

Ron Hester

President,
IFTA, Inc. Board of Trustees

IFTA / IRP ANNUAL AUDIT WORKSHOP

IFTA, Inc. and IRP, Inc. want to know “*What’s in Your Audit*” and extend an invitation to attend this upcoming workshop in

San Antonio, Texas



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204 Alamo Plaza
(210) 223-4361
<http://www.mengerhotel.com/>
Direct Booking Link: <https://bookings.ihotelier.com/bookings.jsp?groupID=1068687&hotelID=75799>
Group Code: **IFTA2015**

Registration Deadline **February 4, 2015**

On-site Check-In February 23 (Monday)
 1:00 – 5:00 p.m.

Registration Fees:

Non-Voting Member	\$305.00
Industry and General Public	\$355.00
Exhibitor (Product Display)	\$700.00
Sponsorship	Contact IFTA, Inc.

Hotel Fees:

Room Rate **\$106.00***

**This rate is guaranteed by the hotel and is less than the government per diem
Attendees are responsible for making their own hotel reservations*

Tax 16.75%

Transportation \$19 one way or \$34 round trip

*Go Airport Shuttle with departures every 15 minutes from 7:00 a.m. to 1:30 a.m. daily
Access is outside baggage claim from San Antonio International Airport (SAT)
Visit <https://citytoursinc.com/reservations> or purchase tickets outside Baggage Claim*



IFTA, Inc. would like to remind everyone that the office will be closed for the upcoming holidays. Please make sure you mark your calendars accordingly. The IFTA, Inc. office will be closed on November 27–28 in observance of Thanksgiving. We would like to wish everyone a safe and happy Thanksgiving!



In December, the IFTA, Inc. office will also be closed for two days in observance of the Christmas holiday. The office will be closed December 25 – 26 so that our employees can enjoy this holiday season with their family and friends.



Second Comment Period for IFTA Ballots

The Second Comment Period for the FULL TRACK ballot will CLOSE **TODAY Monday, November 17, 2014.**

Please remember, the sponsor is looking for feedback so if you are not in support or are undecided, please take a moment and offer the sponsor your suggestions on changes that you could support.

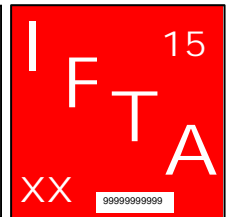
Need a refresher, have never commented before, or have forgotten how to comment...check out Tom's Ballot Tutorial. This can be found on our website at www.iftach.org. Once you are logged in, look under the Tutorials tab and click on Commenting on Ballot Proposals.

If you have any questions or concerns regarding the commenting procedures, please do not hesitate to contact Debora Meise at dmeise@iftach.org. If you have questions pertaining to the language proposal, please contact the sponsor.

2015 IFTA Decals

Just an FYI...you are NOT required to exchange decals with your fellow member jurisdictions. However, if you would like to see your 2015 IFTA Decal on your Carrier Contact Page on the IFTA Inc. website, please submit one to the IFTA, Inc. office.

Thanks!



2015 Ballot Deadline

April 10, 2015

IFTA, INC. WEBSITE

By: Tom King, webmaster (tking@iftach.org)

2015 Grace Period Memo

The 2015 Grace Period Memo was posted to the IFTA, Inc. website

Program Compliance Review

The 2014 Program Compliance Review files were posted on the secure section of the IFTA, Inc. website.

Meeting Minutes

The meeting minutes were updated for the following committees.

- Board of Trustees

IFTA, INC. CLEARINGHOUSE UPDATE

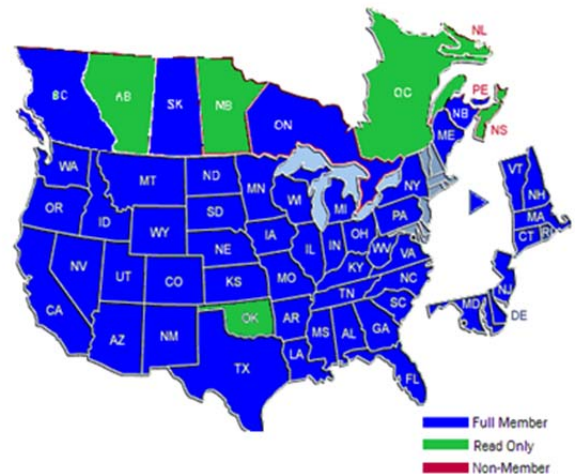
By: Jason DeGraf, Information Services Director (jdegraf@iftach.org)

General Update

We added a yearly data/information page to the Transmittal portion of the Clearinghouse. The tab is 'Yearly Stats'. At this time it is only showing stats for 2013. We have attempted to total all kinds of various stats based on fuel types and filing versions, with totals of distance, taxable distance etc. We welcome any comments or ideas if there is something you would like to see.

User Control

When signing up a new user to access the Clearinghouse, please take a look at your current list of users by scrolling down on the User Registration Page. Give your list a look over to determine if any user credentials should be deleted from the system, due to that individual no longer working within your IFTA Division.





SAVE THE DATE!

2015

IRP Board of Directors Meeting

January 14 – 15, 2015
St. Pete Beach, Florida

IFTA, Inc. Board Meeting

February 3 - 4, 2015
Chandler, Arizona

IFTA/IRP Audit Workshop

February 24 – 26, 2015
San Antonio, Texas

CVSA Workshop

April 12-16, 2015
Jacksonville, Florida

IFTA, Inc. Board Meeting

April 28 - 29, 2015
Chandler, Arizona

IRP Annual Meeting

May 18 – 20, 2015
Savannah, Georgia

**IFTA/IRP Managers' and Law Enforcement
Workshop**

October 6 – 8, 2015
San Antonio, Texas

IFTA Annual Business Meeting

August 12-13, 2015
San Antonio, Texas

CVSA Annual Conference & Exhibition

September 13-17, 2015
Boise, Idaho

IFTA, Inc. Board Meeting

October 20 - 21, 2015
Chandler, Arizona

